



## MONTACHUSETT REGIONAL VOCATIONAL TECHNICAL SCHOOL

1050 Westminster Street, Fitchburg, MA 01420  
(978) 345-9200, extension 5235 / FAX 978-345-9166

# APPLICATION FOR ADMISSION 2023-2024

**Congratulations on taking the first step toward an exciting vocational education experience!**

To complete your application to Monty Tech, please:

- ✓ Complete the Applicant Information section
- ✓ Have a parent or guardian complete the Affidavit of Residence section.
- ✓ Sign and date the application.
- ✓ Turn the application in to your local school counselor so that they can have the Sending School Recommendation section completed and compile the necessary documentation to support your application.

We encourage any student who may need assistance in completing the application to contact our Dean of Admissions at (978) 345-9200 ext. 5231 or [Leamy-Christine@montytech.net](mailto:Leamy-Christine@montytech.net). We are happy to help!

The Montachusett Regional Vocational Technical School District is comprised of the following cities and towns:

Ashburnham  
Ashby  
Athol  
Barre  
Fitchburg  
Gardner

Harvard  
Holden  
Hubbardston  
Lunenburg  
Petersham  
Phillipston

Princeton  
Royalston  
Sterling  
Templeton  
Westminster  
Winchendon

In order to be eligible to apply and be accepted to Montachusett Regional Vocational Technical School, incoming ninth grade students must reside in one of the above named communities. A family must establish residency by ensuring that the student applicant sleeps at the address provided on the application during the majority of each week. Therefore, residency is not established simply by renting or owning a property in the town. Once accepted, freshmen must maintain residency throughout their freshmen year in one of the above communities. If residency is in question during the application process, additional proof of residency may be requested.

**Grade 9 Application Deadline:** All application materials must be received *and* an interview must be completed by March 31<sup>st</sup> for Grade 9 applicants, in order to be considered for the first round of acceptances. It is highly recommended that you complete your application as soon as first trimester/semester ends, and turn it in to your school counselor to ensure the deadline is met.

**Upperclassmen Application Deadline:** Upperclassmen applicants will be interviewed in the spring time and do not need to meet the March 31<sup>st</sup> deadline as acceptances for upperclassmen do not occur until after our summer school ends in mid-August.

Montachusett Regional Vocational Technical School has a published admission policy. A copy of the policy may be obtained from the school's Dean of Admissions or the website located at: [www.montytech.net](http://www.montytech.net).

**APPLICANT INFORMATION**

Application for Grade (Circle One):    9       10       11       12 (Voc/Tech school transfer only)

**Applicant:** Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ Middle Name: \_\_\_\_\_

**Current School:** \_\_\_\_\_ **Date of Birth:** \_\_\_\_\_

**Parent/Guardian #1 Name:** \_\_\_\_\_ **Relationship:** \_\_\_\_\_

**Parent/Guardian #1 Home Address:** \_\_\_\_\_

**City/Town:** \_\_\_\_\_ **Zip Code:** \_\_\_\_\_

**Mailing Address (if different) from above:** \_\_\_\_\_

**Parent/Guardian #1 Phone:** \_\_\_\_\_ **Parent/Guardian #1 Email:** \_\_\_\_\_

**Parent/Guardian #2 Name:** \_\_\_\_\_ **Relationship:** \_\_\_\_\_

**Parent/Guardian #2 Home Address (If different from above):** \_\_\_\_\_

**City/Town:** \_\_\_\_\_ **Zip Code:** \_\_\_\_\_

**Parent/Guardian #2 Phone:** \_\_\_\_\_ **Parent/Guardian #2 Email:** \_\_\_\_\_

**Please complete the following section**

Rank the **top four** Career Programs you are interested in (#1 = most desired program, #2 next and through #4)

<u>Shop Program</u>	<u>Rank</u>	<u>Shop Program</u>	<u>Rank</u>	<u>Shop Program</u>	<u>Rank</u>
Advanced Manufacturing		Culinary Arts		House Carpentry	
Auto Body & Collision Repair		Dental Assisting		HVAC & Property Maintenance	
Auto Technology		Early Childhood Education		Information Technology	
Business Technology		Electrical		Masonry	
Cabinetmaking		Engineering Technology		Plumbing	
CAD/Drafting & Design		Graphic Communications		Veterinary Science	
Cosmetology		Health Occupations		Welding & Metal Fabrication	

**AFFIDAVIT OF RESIDENCE (to be completed by the parent/guardian)**

*NOTE: This is not a requirement for nonresident applicants or for homeless students.*

I/We, \_\_\_\_\_, am/are the parent(s), foster parent(s), or legal guardian(s) of  
(Name of parent/guardian)

\_\_\_\_\_. Our primary residence is \_\_\_\_\_  
(Name of student/child) (Street Address)

in \_\_\_\_\_, MA. The party signing this affidavit agrees that his/her statements are made so that  
(City/Town)

the Montachusett Regional Vocational Technical School District will accept \_\_\_\_\_ as a  
(Name of student/child)

resident student of the District. If any such statement regarding residency is untrue or misleading, the student will not qualify for admission to Montachusett Regional Vocational Technical School District. Enrollment of a student based upon false statements could be theft of services, which is a violation of law punishable by fine and/or imprisonment.

\_\_\_\_\_  
 Parent/Guardian Signature

\_\_\_\_\_  
 Date

**SIGNATURE SECTION**

The statements and information furnished by the undersigned in this application form are true and complete.

The undersigned applicant's parent(s)/guardian(s) give permission for representatives of the sending school to release the applicant's records of grades, attendance, conduct/discipline to the Montachusett Regional Vocational Technical School Admissions Office for the purpose of admission.

*Our signatures certify that we have read and agree with the above statements.*

Signature of Student \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Parent/Guardian \_\_\_\_\_ Date: \_\_\_\_\_

Name of Additional Parent/Guardian (no signature required) \_\_\_\_\_

**VOLUNTARY INFORMATION SECTION**

The information requested in this section is not required for admission. Submission of the information is entirely voluntary. Information submitted voluntarily by the applicant will not affect the applicant's admission to the school. The information, if supplied, will be used for monitoring equal educational opportunity in the school district. In addition, note that applicants with disabilities may voluntarily self-identify for the purpose of requesting reasonable accommodations during the entire application and admission process.

*Applicants who are English language learners or limited English proficient may voluntarily self-identify for the purpose of receiving interpretive services during the entire application and admission process:*

Would you like language assistance during the application for admission process? Y\_\_\_ N\_\_\_

If yes, please describe the assistance needed: \_\_\_\_\_

En caso afirmativo, necesita ayuda con el idioma durante la aplicación para el proceso de admisión? S\_\_\_ N\_\_\_

En case afirmativo, por favor describa la asistencia necesaria: \_\_\_\_\_

Gender: \_\_\_\_\_ Female \_\_\_\_\_ Male \_\_\_\_\_ Non-Binary

Ethnicity (Check One): \_\_\_\_\_ Hispanic or Latino \_\_\_\_\_ Non-Hispanic or Latino

Race (Check All That Apply):

\_\_\_\_\_ African American or Black \_\_\_\_\_ Hispanic or Latino \_\_\_\_\_ White  
\_\_\_\_\_ American Indian or Alaska Native \_\_\_\_\_ Multi-Race  
\_\_\_\_\_ Asian \_\_\_\_\_ Native Hawaiian or other Pacific Islander

Person with a disability: \_\_\_ Yes \_\_\_ No

If yes, do you need accommodations during the application for admission process? \_\_\_ Yes \_\_\_ No

If yes, please describe the accommodations needed:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

APPLICANT'S NAME and SCHOOL: \_\_\_\_\_

**SENDING SCHOOL RECOMMENDATION SECTION**

Please submit the record of grades, attendance, and discipline/conduct as required by the Montachusett Regional Vocational Technical School Admission Policy. In addition, please submit your recommendation/assessment in the Summary Profile of Applicant, in the section below.

Recommendation Completed by: \_\_\_\_\_ Title: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Please attach the following documentation to complete the student's application. Failure to submit this documentation in a timely manner may jeopardize acceptance:**

**Grade 9 Applicant**

- \_\_\_\_\_ Final Grade 7 Report Card and Grade 8 Report Card though trimester/semester 1
- \_\_\_\_\_ Final Grade 7 Attendance Report and Grade 8 Attendance Report through trimester/semester 1
- \_\_\_\_\_ Final Grade 7 Discipline Report and Grade 8 Discipline Report through trimester/semester 1

**Grade 10, 11, 12 Applicant**

- \_\_\_\_\_ Final 2021/2022 Report Card and Current Year Report Card though trimester/semester 1
- \_\_\_\_\_ Final 2021/2022 Attendance Report and Current Year Attendance Report though trimester/semester 1
- \_\_\_\_\_ Final 2021/2022 Discipline Report and Current Year Discipline Report though trimester/semester 1
- \_\_\_\_\_ Official Transcript (Indicating credits earned)

**SUMMARY PROFILE OF APPLICANT (to be completed by the applicant's Counselor/Teacher)**

**Please assess the applicant in each of the following categories, as compared to his/her peers:**

	<u>Above Average (3 pts.)</u>	<u>Average (2 pts.)</u>	<u>Fair (1 pt.)</u>	<u>Poor (0 pts.)</u>
Achievement in Relation to Ability				
Classroom Involvement				
Study/Work Habits				
Motivation				
Personal Responsibility				
				<u>Total Points -</u>

**RECOMMENDED LEVEL OF APPLICANT'S COURSES FOR NEXT SCHOOL YEAR**

(Important Note: Course placements will be guided primarily by our placement testing process. Students who qualify may be scheduled for additional support in reading and math.)

Gr. 9 English: Pre-AP \_\_\_\_\_ College Prep \_\_\_\_\_

Gr. 9 Math: Honors \_\_\_\_\_ College Prep \_\_\_\_\_

Grades 10, 11, 12: English: AP/Honors \_\_\_\_\_ College Prep \_\_\_\_\_

Math: AP/Honors \_\_\_\_\_ College Prep \_\_\_\_\_

**TO BE COMPLETED BY MONTY TECH STAFF**

**SCHOLASTIC RECORD**

A+ - B- (100-80) = 25
C+ - C- (79-70) = 20
D+ - D (69-65) = 15
D - D- (64-60) = 10
F (00 - 59) = 0

Previous Year \_\_\_\_\_  
 Current Year \_\_\_\_\_  
 TOTAL POINTS \_ \_\_\_\_\_

**ATTENDANCE/UNEXCUSED ABSENCES**

0-6 days = 20
7-13 days = 15
14-20 = 10
21-26 = 5
27+ = 0

Previous Year \_\_\_\_\_  
 Current Year \_\_\_\_\_  
 TOTAL POINTS \_ \_\_\_\_\_

**DISCIPLINE/CONDUCT RATING**

No suspensions = 20
1 suspension = 15
2 suspensions = 10
3-4 suspensions = 5
5+ suspensions = 0

Previous Year \_\_\_\_\_  
 Current Year \_\_\_\_\_  
 TOTAL POINTS \_ \_\_\_\_\_

*Montachusett Regional Vocational Technical School admits students and makes available to them its advantages, privileges and courses of study and does not discriminate on the basis of race, color, gender, gender identity, ethnicity, sexual orientation, disability, religion or national origin.*

*District Title IX Compliance Coordinator: Victoria Zarozinski, Director of Student Support (978) 345-9200 x5237*

*District 504 Coordinator: Katie Schmidt, Asst. Principal (978) 345-9200 x5217*